

STATEMENT FOR PRIVACY AND PROTECTIONS OF PERSONAL DATA

Felios & Associates Law Firm is strongly committed to protecting the confidentiality and privacy of information entrusted to it and complies with Personal Data Privacy legislation as currently in force. Please review this Statement for Privacy and Protections of Personal Data to learn more about what information we may collect about you through this website and how we use that information.

This privacy statement describes how and why we may collect your personal information, which may include your name and contact details and, in certain circumstances, your sensitive personal data (such as your criminal record).

Most often, personal information will be limited to basic information collected when you contact us in order to seek legal assistance and allows us to carry out your requests, which will usually entail representing you and carrying out your legal work.

Your contact details may also be used in order to provide you with newsletters and other information concerning legal developments which you may be interested in.

Felios & Associates Law Firm will not disclose your personal information to third parties without your consent, unless this is required by law or if reasonably necessary in connection with our provision of legal and other services.

More specifically, transfer of information to third parties could include:

- Our service providers: **Felios & Associates Law Firm** work with reputable partners, service providers or agencies so they can process your personal information on our behalf. Felios & Associates Law Firm will only transfer personal information to them when they meet our strict standards on the processing of data and security. We only share personal information that allows them to provide their services.
- Courts, tribunals, law enforcement or regulatory bodies: **Felios & Associates Law Firm** may disclose personal information in order to respond to requests of courts, tribunals, government or law enforcement agencies or where it is necessary or prudent to comply with applicable laws, court or tribunal orders or rules, or government regulations.

In addition, **Felios & Associates Law Firm** may transfer certain personal information outside of the EEA to outside companies working with us or on our behalf for the purposes described in this Privacy Statement. **Felios & Associates Law Firm** may also store personal information outside of the EEA. If we do this your personal information will continue to be protected by means of contracts we have in place with those organisations outside the EEA, which are in a form approved by the European Commission.

Felios & Associates Law Firm will not transfer the personal information you provide to any third parties for their own direct marketing use.



Your rights:

Under GDPR, you are entitled to access your personal data. If you wish to make a request, please do so by email to data.privacy@felioslawfirm.gr; or contact the person dealing with your matter.

A request for access to your personal data means you are entitled to a copy of the data we hold on you – such as your name, address, contact details, date of birth, etc.- but it does not mean you are entitled to the documents that contain this data.

Under certain circumstances, in addition to the entitlement to “**access your data**”, you have the following rights:

- 1. The right to be informed:** which is fulfilled by way of this privacy notice and our transparent explanation as to how we use your personal data
- 2. The right to rectification:** you are entitled to have personal data rectified if it is inaccurate or incomplete
- 3. The right to erasure / “right to be forgotten”:** you have the right to request the deletion or removal of your personal data where there is no compelling reason for its continued processing. This right only applies in the following specific circumstances:

Where the personal data is no longer necessary in regards to the purpose for which it was originally collected

Where consent is relied upon as the lawful basis for holding your data and you withdraw your consent

Where you object to the processing and there is no overriding legitimate interest for continuing the processing

The personal data was unlawfully processed

Where you object to the processing for direct marketing purposes

4. The right to object: you have the right to object to processing based on legitimate interests; and direct marketing. This right only applies in the following circumstances:

An objection to stop processing personal data for direct marketing purposes is absolute – there are no exemptions or grounds to refuse – we must stop processing in this context

You must have an objection on grounds relating to your particular situation

We must stop processing your personal data unless:

We can demonstrate compelling legitimate grounds for the processing which override your interests, rights and freedoms; or

The processing is for the establishment, exercise or defense of legal claims.



5. The right to restrict processing: you have the right to request the restriction or suppression of your data. When processing is restricted, we can store the data but not use it. This right only applies in the following circumstances:

Where you contest the accuracy of the personal data – we should restrict the processing until we have verified the accuracy of that data

Where you object to the processing (where it was necessary for the performance of a public interest or purpose of legitimate interests), and we are considering whether our organisation’s legitimate grounds override your right

Where processing is unlawful and you request restriction

If we no longer need the personal data but you require the data to establish, exercise or defend a legal claim

Complaints about the use of personal data

We hope that you won’t ever need to, but if you do want to complain about our use of personal data, please send an email with the details of your complaint to data.privacy@felioslawfirm.gr. We will look into and respond to any complaints we receive.

We may amend this Statement For Privacy And Protections Of Personal Data from time to time, without notice, to reflect firm, client and other feedback. We encourage you to periodically review our Statement For Privacy

And Protections Of Personal Data to be informed of how we are committed to protecting your personal information.

Our website uses cookies to distinguish you from other users of our website and collect information and details of our visitors' behaviour patterns in order to obtain statistics on the number of visits and the popular pages of our website.

More specifically, Cookies may be placed on your computer or internet-enabled device whenever you visit us online. This allows the site to remember your computer or device and serves a number of purposes.

On our web site, a notification banner will appear requiring your consent to collect cookies. If you do not provide consent, your computer or internet-enabled device will not be tracked for marketing-related activities. A secondary type of cookie referred to as "user-input" cookies may still be required for necessary functionality. Such cookies will not be blocked through the use of this notification banner. Your selection will be saved in a cookie and is valid for a period of 90 days. If you wish to revoke your selection, you may do so by clearing your browser's cookies.

Although most browsers automatically accept cookies, you can choose whether or not to accept cookies via your browser's settings (often found in your browser's Tools or Preferences menu). You may also delete cookies from your device at any time. However, please be aware that if you do not accept cookies, you may not be able to fully experience some of our web sites' features.



Further information about managing cookies can be found in your browser's help file or through sites such as www.allaboutcookies.org.

Cookies by themselves do not tell us your email address or otherwise identify you personally. In our analytical reports, we may obtain other identifiers including IP addresses, but this is for the purpose of identifying the number of unique visitors to our web sites and geographic origin of visitor trends, and not to identify individual visitors.